Referee Course Guide for Under 18s

Linking a Parent & Child Account
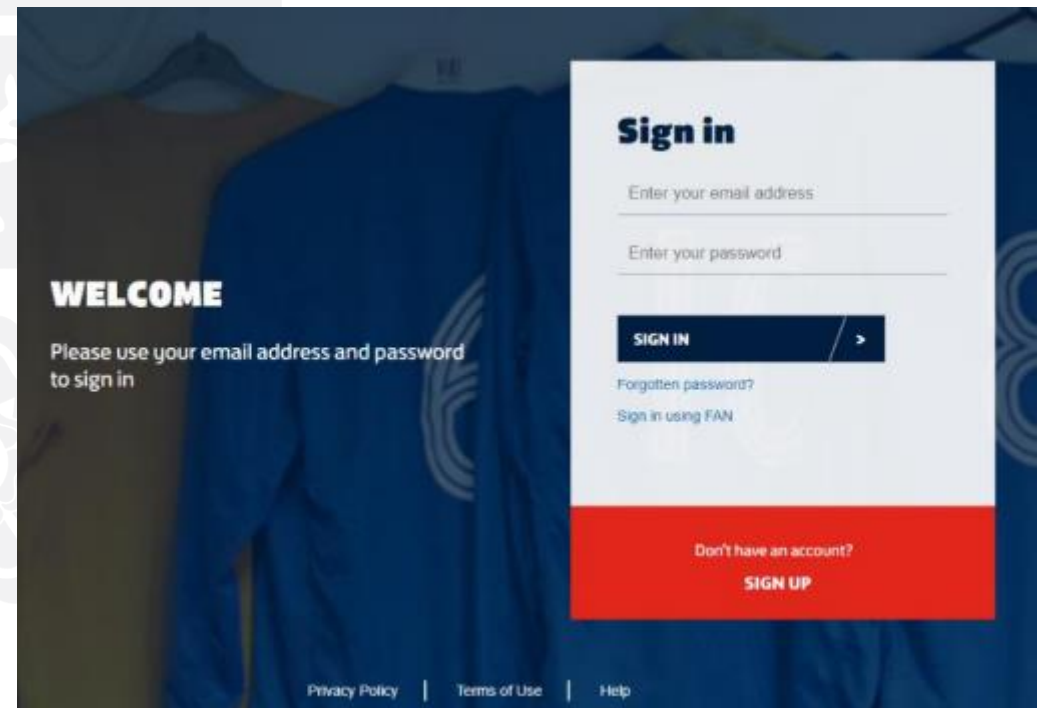
- **Anyone under the age of 18 will require to have their account linked to a parent/guardian**

- **The parent/guardian will need to access their FA Account by logging into myaccount.thefa.com**

- **This will ask for your email address and password**

Many people have an FA Account and FA number (also known as a FAN Number)

Firstly, please check whether you already have an account linked with your email address.

To do this, please visit myaccount.thefa.com and click on **forgotten password** *and enter your email address*
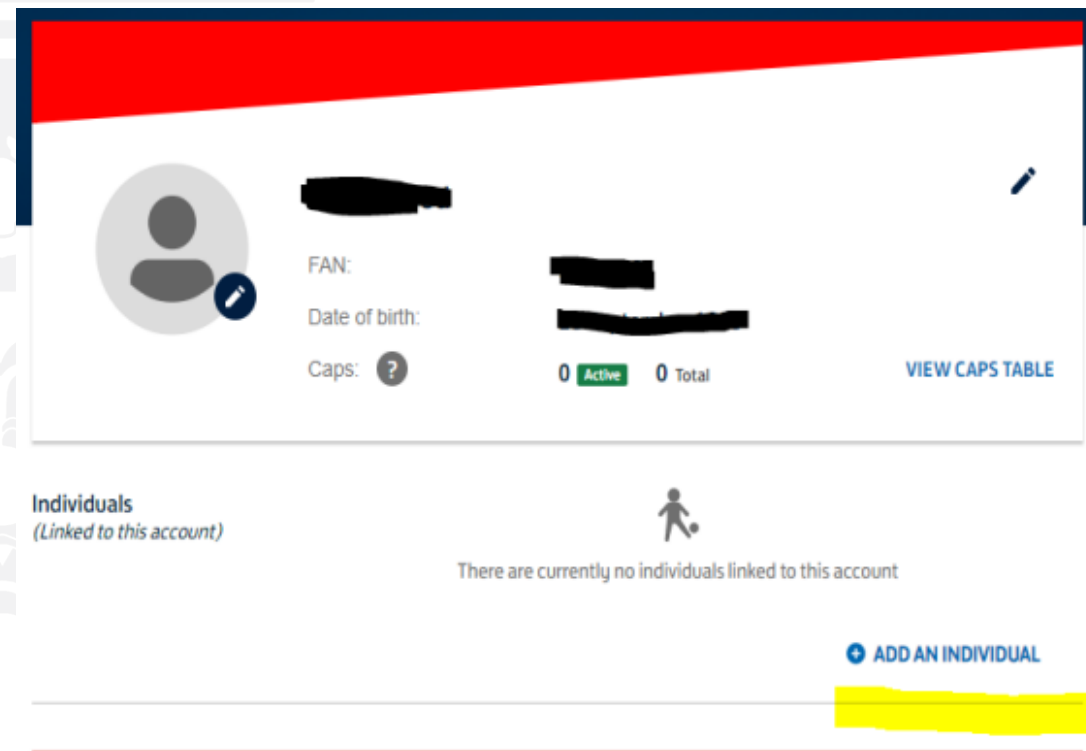
If you don't have an account, click on **SIGN UP**

Adding a child to your Account

- *Once you have logged in, you will need to add your child to your account by clicking on* **ADD AN INDIVIDUAL**

- *Enter the details of your child (Please ensure you use their full name i.e. Robert, not Rob)*

You may already see your child's account linked to your own

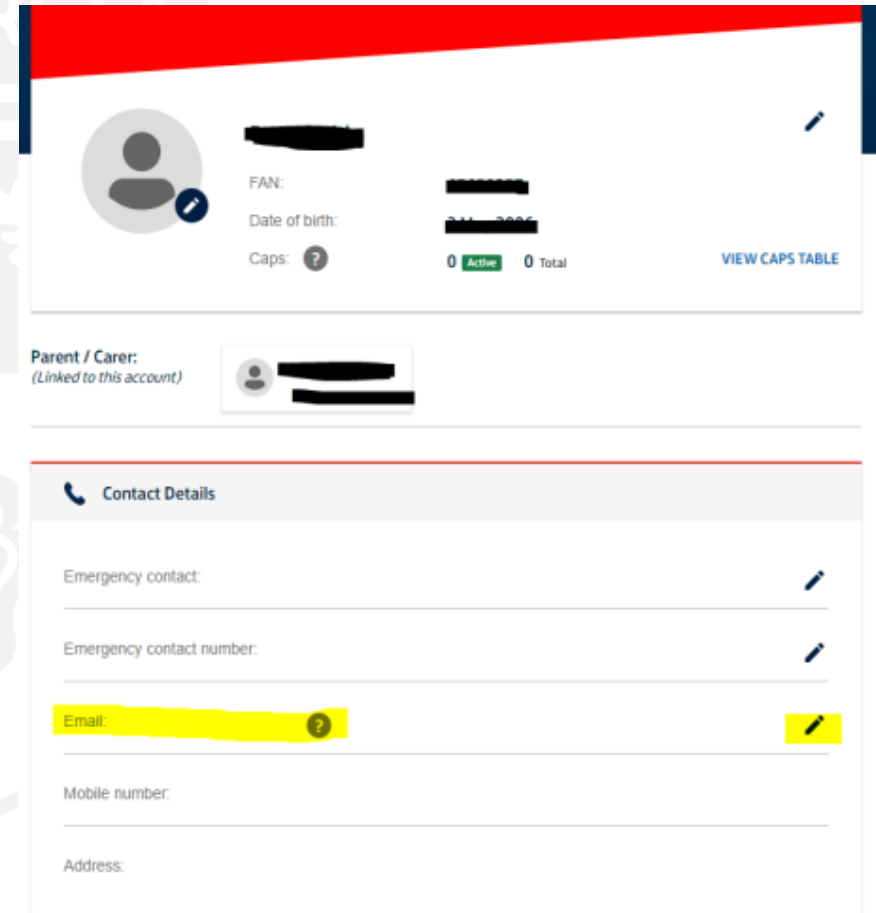*If you do, please ensure your child has their OWN email address on their account*

Ensure your child has and email address

- *Once you've added your child to your account, you can click on their name and edit further details such as telephone number, email address etc*

- *Please ensure you add an email address for your child. This must be their **OWN** email address*

Even though a parent can see their child account details, you are still logged in on the parent account

*You will need to **log out** of your own account so that your child can log in with their own details*

Please do not access online learning via the parent's email address and password.

Accessing the Online Laws of the Game

- *The child will now need to access the online learning*

- *To access the Online Laws of the Game,* **click here**

- *This will ask for your email and password*

- *If this is your first time logging in, you will need to click* **forgotten password** *and enter your email address.*

It is useful to save your FAN number and password in a safe place as you will need to access this on a regular basis when becoming a referee.

Completing Online Laws of the Game

- *Once you have logged into the course, please follow the instructions on the page*

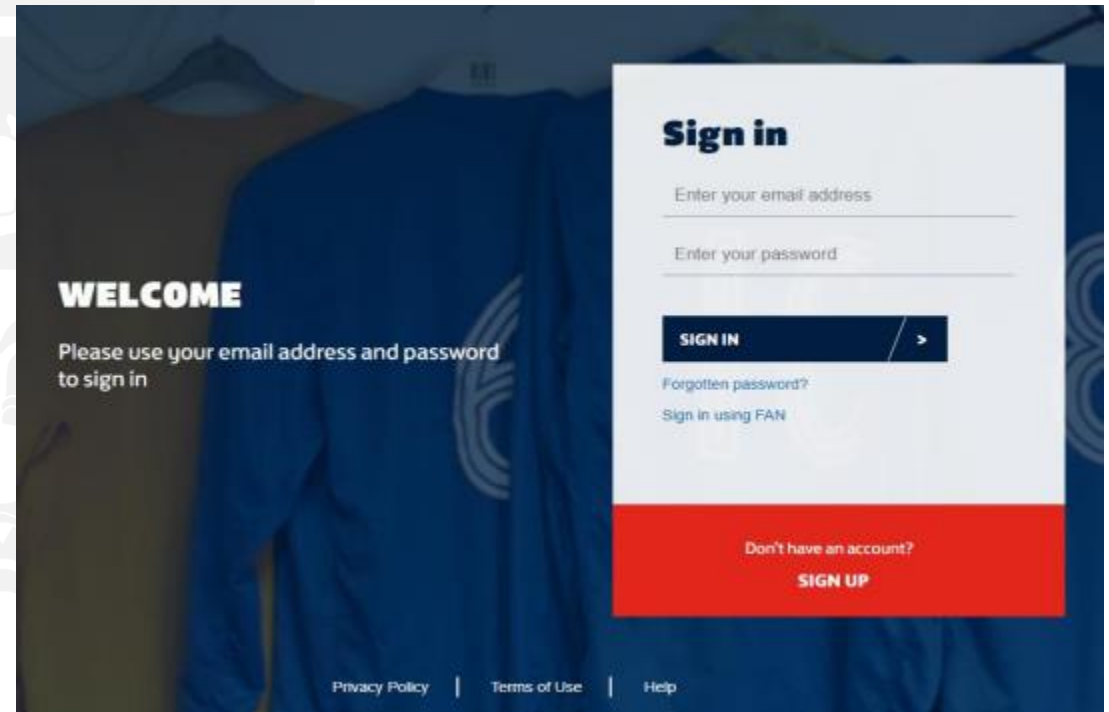- *Ensure that you complete the 'Online Survey' at the end of the course*

Accessing Safeguarding

- *Now that you have your FAN number, email address and password you can log on to the relevant Safeguarding Course.*

*Learners who are 14/15 years old – Complete the free 1 hour **Safeguarding For All** (Valid for two years)*

*All other learners who are 16+ - Complete the Online **Safeguarding Children Course** (£30) (Valid for two years with continual free recertification)*

Booking onto the Referee Course

- Now that you have completed the pre-course requisites, you can now book onto a referee course.

- On our website, you can access our courses, this will then take you to Pitchbooking to complete the booking process

When you select your chosen course, you will need to complete the booking form which has mandatory fields for you to complete

Booking online will require payment via debit or credit card, so please have these details to hand

Once you have completed the booking, you will receive confirmation.

Our cancellation policy can be found on our website

Need to get in touch?

You will be contacted by a member of Derbyshire FA Staff prior to the start of the Referee Course with an introductory email.

If you need to contact us:

info@derbyshirefa.com or call 01332 361422